

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, June 25, 2018

Minutes

Members Present

Mary Kannel
Lilia Perez
Kim Enright
Mary Jane Reynolds
Chris Dowden
Chris McCoy
Vicki Krusel
Cecil Smith
Thomas McKissack
Olga Sierra

Members Present

Glenn Krabec
Rob Scott
Quinton Dames
Mark White
Kristen Harrington

Members Absent

Sinteria Cooper
* Shirley Samples

CARE Council Staff

Shirley White

Grantee Staff

Thomas Eaton
Shoshana Ringer
Jorge Batista
Helene Hvizd
Mary Woodard
Anna Balla
Shirley Lanier
David Caruth
Sheron Hoo-Hing
Taruna Malhotra

Guests

Dale Smith
Elsie St. Ange
Alejandro Rodriguez
Alex Dikhow
Tanya Lacey
Joanna Peluso
Psyche Doe
Charlyne Otis

Arlene Griffiths
Eddie Sweet
Susie Brinson
Junelyn Bautista
Ruth Estrada
Pierrette Cazeau
Christina Salmon
Anne Costello

Matthew Tochtenhagen
Quasia Cowan
Elio Imbert
Paula Gonzalez
Ashnika Ali
Keisha Jackson
La'von Jackson

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:05p.m. by the Chair, Chris Dowden at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Vicki Krusel, **second** by Mary Kannel to accept the excused absence of Shirley Samples. **Motion carried.**

IV. **Motion** by Mary Kannel, **second** by Thomas McKissack to accept the June 25, 2018 CARE Council Meeting Agenda as presented. **Motion carried.**

- V. **Motion** by Lilia Perez, **second** by Mary Kannel to accept the May 21, 2018 CARE Council Meeting Minutes as amended. **Motion carried.** The minutes was amended to include in parenthesis “took place during entire meeting”.
- VI. **Comments by the Chair:** The Chair commented that he looks forward to working with everybody in this capacity and he appreciate this opportunity. He also reminded everybody to turn off their phones and open any snacks before we get started. He ask that we remember that we are here to discuss important matters, people have different opinions, and to be respectful when they are speaking. It is important that everyone understands what we are talking about, so if you do not understand to please speak up, it is within Robert’s Rule that you can ask for a point of information to have an item clarified for you.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** Helen Hvidz provided a very interesting and entertaining overview of Florida’s Sunshine Law.
- IX. **Standing Reports & Updates:**
- A. **Legislative/ACA Update:** Vicki Krusel reminded of the uninsured penalty and reminded that it’s important to get the exemptions (uninsured waivers) before the end of the year or before they file their taxes.
 - B. **CPP Updates:** Quasia Cowan reported that the next meeting will be held at the Health Dept. on Clematis, July 20 at 9:00am.
 - C. **Part B Report:** Psyche Doe reported that Patient Care Network and Patient Care General Revenue funding ends June 30 is on track, but a little under spent with Patient Care General Revenue. Ryan White Part B funding is still in the first quarter and is on track. She provided two documents with surveillance updates, one of which is a fact sheet for Nation HIV Testing Day that includes a link for more information.
 - D. **HOPWA:** Mark White reported that HOPWA received level funding for this grant year that starts October 1st for about \$3.2 million. The cuts will not start until 2019. Everyone currently on HOPWA will remain and the waiting list is still frozen. No one will be added to or taken off the waiting list.
 - E. **C.A.G.:** There was no one present to give a C.A.G. report.
 - F. **Part A Report:** Mary Woodard reported that we have received our final grant award notice. The grant application came out on May 22 and is due September 21.
 - G. **Expenditure Report:** Thomas Eaton provided the GY17 expenditures; the balance of \$65,300 is the lowest we’ve had in years. He stated, we will be requesting the \$65,300 back in carryover. The core/support percentage end as 80% and 20%. He also provided the RW GY18 reimbursements.

- H. **Membership:** Vicki Krusel reported for Membership there is nothing other than what's being brought forward for voting.
- I. **LPAP:** Chris Dowden stated there hasn't been a meeting since the last meeting, there is nothing to report.
- J. **P & A:** Glenn Krabec reported that P & A have several motions to deal with.

X. **Unfinished Business and General Orders:** There was no unfinished business or general orders.

XI. **New Business**

A. **Vote: Approval of Committee Recommendations:**

1. **Motion carried** to approve the Membership Committee's recommendation to approve Keisha Jackson for membership on the CARE Council into seat #11.
2. **Motion carried** to approve the Membership Committee's recommendation for approval of the Palm Beach County HIV CARE Council Training Plan.
The Membership Committee giving CARE Council staff the authority to make grammatical and spelling corrections approved the motion.
Motion by Glenn Krabec, **second** by Mary Kannel to amend by removing the cartoons.
Motion carried.
3. **Motion carried** to approve the Bylaws Ad hoc Committee's recommendation to approve the revisions to the Palm Beach County HIV CARE Council Policies.
4. **Motion carried** to approve the Priorities and Allocations Committee's recommendation to approve reducing the allocation of funding to Early Intervention Services (EIS) by \$16,594, Medical Case Management by \$80,922, Lab/Diagnostic by \$10,109, and Non-Medical Case Management by \$10,974 and reducing MAI \$45,955 – Medical Case Management.

B. **Appointment of Committee Chairs** – The CARE Council Chair appointed the following Committee Chairs: Mary Kannel to Planning, Mary Jane Reynolds to Community Awareness, Lilia Perez to Quality Management & Evaluation, and Chris McCoy to LPAP. Kim Enright volunteered to Chair the LGBTQ Committee. **Motion carried.**

XII. **Other Business:** There was no other business.

XIII. **Announcements:**

Health Fair at UB Kinsey Community Center on July 28, 2018.

June 27, 2017 is NHIV Testing Day, there are several events scheduled throughout the county.

June 30, 2018, Compass's Stonewall Ball at the Harriet Himmel Theater, tickets are \$30.

XIV. **Adjournment:** With no further business, the CARE Council Meeting adjourned at 3:13p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 07/30/2018.